

Collateral Document Delivery Request and Waiver
(for **BPI Auto Loan** accounts only)

Date _____

To: BPI Loan Services and Recovery Division

Please deliver my original LTO Certificate of Registration, Official Receipt, Cancellation of Mortgage and Registered Promissory Note with Chattel Mortgage to my BPI Branch of choice.

Loan Account Number _____
Name of Registered Owner/s _____
Vehicle Year/Model/Make _____

Mobile Number (required) _____
E-mail Address _____

Preferred BPI Branch:

Branch Name _____
Branch Officer _____

Branch Address _____

I am aware that sending the above documents via pouch or mail is at my own risk, and I will not hold the Bank liable for any loss thereof.

Signature over printed name
Registered Owner/s

Notes:

1. Only the registered owner/s (name/s indicated in the original CR) is/are allowed to make this request.
2. Please include copy of valid ID of the registered owner/s upon sending of this form.

Pick-up Instructions:

1. We will inform you via SMS once documents have been delivered to the branch. Standard delivery time is 2-3 banking days.
2. Originally signed request form and valid ID must be presented to the branch upon pick-up.
3. If pick-up will be done by a representative, they must present a notarized Special Power of Attorney (SPA) and clear copy of valid ID of the registered owner/s, and valid ID of the representative upon pick-up.