

**APPLICATION OF PARTIAL PAYMENT TO PRINCIPAL
REQUEST FORM**

Date: _____

BANK OF THE PHILIPPINE ISLANDS

Customer Care and Services Department
Loan Services and Recovery Division
Paseo de Roxas corner Dela Rosa Street
Makati City

Subject: Loan Account Number _____

May I request your company to apply my lumpsum payment of P_____

including monthly amortization

excluding monthly amortization as it will be settled separately against principal and any amount that may be due

Please handle my balance in this manner:

reduce the monthly amortization and maintain the term

maintain the monthly amortization and shorten the term

Preferred Payment Option:

over the counter / bpiexpressonline

manual debit (Please fill out attached debit form below)

In relation to this partial payment request, I am aware that my collateral document/s will not be released in case there is an unpaid unsecured portion related to the abovementioned loan account.

MANUAL DEBIT AUTHORIZATION

Please debit my **BPI Savings / Current Account** number _____ the amount of P_____ on _____ (date of manual debit) representing partial payment of my existing loan.

I understand that except for these changes, the original terms and conditions of the loan remain the same.

Signature over printed name
Borrowers/Mortgagors

Email Address: _____

Contact Number/s: _____

Note: Please attach copy of 1 valid ID.